

**NEW FIRM APPLICATION**  
**Form to Be Completed By The Principal Broker**

We, \_\_\_\_\_, hereby make application for active  
(Name of Firm)  
membership in the Roanoke Valley Association of REALTORS, Inc.

I, \_\_\_\_\_ is licensed principal broker and has  
been in the real estate business in \_\_\_\_\_ for \_\_\_\_\_ years.  
(City/County)

Owner of firm is: \_\_\_\_\_

I have received and carefully read the current Constitution and Bylaws of this Association, the National Supplementary Codes of Ethics of the Roanoke Valley Association of REALTORS, Inc., and hereby agree to irrevocably subscribe to same. I also agree to abide by the Bylaws of the Virginia Association of REALTORS and the National Association of REALTORS.

I hereby irrevocably waive any claims or right of action at law or in equity that I might have at any time hereafter against the Roanoke Valley Association of REALTORS, Inc., its Board of Directors, officers, committee members, or other Board officials, either as a group or as individuals, for any official act in connection with the business of the Association of particularly as to its or their acts in:

- a. Admitting or failing to admit me to membership in the Association;
- b. Advancing or failing to advance me;
- c. Disciplining me as a member for infraction of Association rules of Ethics, both National and Supplemental Bylaws or Regulations, including suspension or expulsion from the Association.

It is agreed that any certificate or emblem, or any other evidence of membership in the Roanoke Valley Association of REALTORS, Inc. which may be issued to me shall at all times remain the property of said Association, held by me in trust and will be returned to the Association upon demand by its Board of Directors if and when for any reason the membership in the Association is terminated.

In submitting this application, I state to the Roanoke Valley Association of REALTORS, Inc. that there are not now any outstanding judgments, or lawsuits, or bankruptcy, or receivership actions pending against me, nor any forms of material challenge to my responsibility, character, or integrity. (If none, insert the word "None" in this space: \_\_\_\_\_)

I have \_\_\_\_\_ Real Estate Licenses with the Virginia Real Estate Board.

I provided to the Roanoke Valley Association of REALTORS a credit report on me as Principal Broker or Sole Proprietor \_\_\_\_\_ (please initial).

I have \_\_\_\_\_ licensed Associated Brokers and/or Independent Contractors in my employ whose names and addresses are as follows:

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Associates are also to submit completed Transfer Forms if active RVAR members, or make and keep an appointment to obtain new membership if not a current RVAR member. All applications for new or branch firms must be accompanied by a copy of the principal broker's license, as well as a copy of the company license, before the application can be processed for membership. Copies of all agents' licenses must also accompany their membership applications.

Following is a record of my business connections over the past ten years:

FIRM	DATE FROM – DATE TO	POSITION	REASON FOR LEAVING
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SIGNED: \_\_\_\_\_ Social Security # \_\_\_\_\_  
Principal Broker

Firm Address: \_\_\_\_\_  
\_\_\_\_\_

Firm Phone # \_\_\_\_\_ Firm Fax # \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

Firm Website \_\_\_\_\_

I agree to pay \$250 Initiation Fee for Active Firm Membership, plus any dues applicable as assessed by the Roanoke Valley Association of REALTORS, Inc. My check is attached. Should I not be accepted as a member of the Board, the \$250 will be refunded to me.

**\*\*For RVAR use only:** Application received on \_\_\_\_\_ by \_\_\_\_\_  
Approved by BOD \_\_\_\_\_ Firm Notified Date \_\_\_\_\_